



## **Addendum to Part-time Bus Operator Job Posting**

### **Minimum Bus Operator Workforce Assessment Requirements:**

The following is a list of physical aspects of the position of bus operator, but it is not an exhaustive list and does not encompass all job responsibilities associated with the position.

Please note that candidates must wear a long sleeve shirt, dark pants, and rubber soled shoes or work boots (no steel toe shoes) during the Workforce Assessment. Please note that during some tasks in the Workforce Assessment candidates will be required to handle dirty vehicle components. Work gloves are recommended but not required.

#### Bus Operators must perform the following:

Board and exit low floor and high floor buses

Rotate steering wheel more than 360 degrees in both directions

Reach all controls in operating cab

Activate and release parking brake

While operating bus, activate and deactivate the following foot pedals/switches:

brake, accelerator, directional, high beam, vandal lights, public address

Manually adjust left outside mirror

Manually adjust right outside mirror

Stand on entryway step to bus;

reach for right outside mirror;

adjust mirror manually, as needed

While operating bus, alternately activate brake and accelerator, as needed;

During slow traffic, press and release brake pedal repeatedly, as needed;

Maintain pressure, as required

Remain in seated position for extended period of time, up to and in excess of two (2) hours.

Lift engine compartment door (weighs up to 25 pounds) above head;

Lower and secure engine compartment door.

In the event of engine fire, lift and carry fire extinguisher the length of the bus (100 feet) to engine compartment:

Small extinguisher weighs 15.6 pounds;

Large extinguisher weighs 31.8 pounds.

When bus is parked, insert chock blocks to prevent bus from rolling:

- Carry two (2) ten (10) pound chock blocks the length of the bus (100 feet)
- Stoop/squat to place chock blocks securely against and behind front and rear tires to prevent bus from rolling
- Remove chock blocks prior to departure.

Conduct circle check of bus;

Walk a minimum of 96 feet to a maximum of 136 feet around bus;

Inspect front and rear tires, including tread

Bend/squat and use both hands to check lug nuts on both the front and back rims of vehicle

Check and manually secure all compartment doors.

Manually open and close wheelchair ramp for customers upon request;

When automatic ramp-lowering system is not operational, operator must manually lower ramp, using strap and tool;

Bend/stoop/crouch to lower and raise ramp;

Ramp weighs 25 pounds.

Guide customers in wheeled mobility devices up and down ramp to board and alight;

Push minimum of 200 pounds in wheeled mobility device;

Customer and wheeled mobility device may weigh in excess of 200 pounds;

Using seat belt system, secure customers who use wheeled mobility device in bus;

Release seat belt system so customers using mobility device may exit bus

Push a customer in a manual wheeled mobility device down the ramp and off the vehicle with the aid of one person.

Push/pull emergency windows (windows weigh 10 pounds) and roof hatches (at minimum 10 pounds) overhead.

Walk a minimum of 100 feet to a maximum of 500 feet carrying 3 emergency reflective triangles (total weight 10-13 pounds) to place behind a non-operational bus.

Guide overhead trolley poles to connect and disconnect catenary wires on electric bus, using both hands.